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**ICOMES 2023[CONRAD Seoul]**

**(7th ~ 9th, September 2023)**

**Seoul Garden Hotel Reservation Form**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Guest Details** | | | | | | | |
| First name |  | | | Last name | |  | |
| Nationality |  | | | Passport Number | |  | |
| E-mail address |  | | | | | | |
| **Hotel Reservation** | | | | | | | |
| Check-in date |  | | | Check-out date | |  | |
| No. of guests |  | | | Mobile Number | |  | |
| Arrival flight No. |  | | | Departure flight No. | |  | |
| Room Type | | | | **Special rate(10% V.A.T is included)** | | | |
| Standard Room  (Double or Twin) | | | | **KRW 110,000**  **(Room Only)** | | | |
| Standard Room  (Double or Twin) | | | | **KRW 130,000**  **(Including 1 Breakfast)** | | | |
| Standard Room  (Double or Twin) | | | | **KRW 150,000**  **(Including 2 Breakfast)** | | | |
|  | | | | | | | |
| **Special Request** | | | | | | | |
| Early check-in Late check-out | | | | | | | |
| Early check-in | | | | | Late check-out | | |
| Before 09:00 | | 09:00 ~ 14:00 | | | 12:00 ~ 16:00 | | After 16:00 |
| 100% charge of one night | | KWR 10,000 per hour | | | KWR 10,000 per hour | | 100% charge of one night |
| \* Check in - 15:00pm / Check out - 12:00pm | | | | | | | |
| **Credit Card Information** | | | | | | | |
| Type | | |  | | | | |
| Credit card no. | | |  | | | | |
| Card holder’s name | | |  | | | | |
| Expiry date (Year/Month) | | |  | | | | |

Cancellation policy

The reservation must reach the hotel no later than 23rd August, 2023.

If the event of any cancellation or change, please notify our reservation team at least 72hours prior to the arrival date. One night charge will be applied for no-show or failure of advance cancellation.

None guaranteed reservation(s) will be held 72hours prior to the guest’s expected arrival time (Seoul time). If you wish to hold your reservation(s) without any restrictions, please do guarantee your reservation by providing us with your credit card information.

**Contact No.: +82-2-710-7111 Fax: +82-2-710-7333 E-mail:** [**resv@seoulgarden.co.kr**](mailto:resv@seoulgarden.co.kr)

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